

PROJECT: Promoting health on successful grounds:
Enhancing hospitals' cooperation on emergencies

ACRONYM: MediciNet II

WORK PACKAGE: WP1

DELIVERABLE: D.1.1.3 – Organization of Partners' Fifth Technical Meeting
in Komotini

BENEFICIARY: General Hospital of Komotini "Sismanogleio"

WEBSITE: <http://www.medicinet.eu>

The Project is co-funded by the European Regional Development Fund (ERDF) and by national funds of the countries participating in the Interreg V-A "Greece-Bulgaria 2014-2020" Cooperation Programme.



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**HELLENIC REPUBLIC
MINISTRY OF HEALTH
4th HEALTH DISTRICT
OF MACEDONIA AND THRACE
GENERAL HOSPITAL OF KOMOTINI
“SISMANOGLEIO”**

Komotini, 10.06.2019

Reg. of Corresp./10.06.2019

To:

1. Multi-profile Hospital of Active Treatment “Dr. Atanas Dafovski” AD
2. Joint Secretariat of Interreg V-A Greece-Bulgaria 2014-2020 Cooperation Programme

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Subject: Invitation to participate in the 5th Project Meeting held by General Hospital of Komotini “Sismanogleio”, within the framework of MediciNet II Project, funded by the Interreg V-A “Greece - Bulgaria” 2014-2020 Cooperation Programme

Dear Sirs/ Madames,

In the present communication, we would like to invite you to participate in the **5th Project Meeting** held by General Hospital of Komotini “Sismanogleio”, within the framework of MediciNet II Project, funded by the Interreg V-A “Greece - Bulgaria” 2014-2020 Cooperation Programme. The meeting is organized **on Tuesday 25th June 2019 starting at 16.00** in Chris & Eve Hotel in Komotini.

The main objectives of the meeting are:

- Planning of the remaining project activities
- Overall assessment of the project implementation
- Organisation of all the managerial and administrative tasks for the project finalization
- Organisation of the project partners’ participation in SLAM contest at Brussels

Please inform us no later than **Friday, 21st June 2019** about the number, names and positions of your representatives attending the meeting.

In attendance of your reply, we thank you in advance and we remain at your disposal for any information or clarification.

Kindest regards,

The Chief Executive Officer

5th Project Meeting Agenda

Project: Promoting health on successful grounds:
Enhancing hospitals' cooperation on emergencies

Dates: Tuesday, 25th June 2019

Location: Chris & Eve Hotel, Komotini

Hosting Partner:

General Hospital of Komotini "Sismanogleio"

Invitees:

- Multi-profile Hospital of Active Treatment "Dr. Atanas Dafovski" AD (PB2)
- Joint Secretariat of Interreg V-A Greece-Bulgaria 2014-2020 Cooperation Programme

Project Meeting Objectives:

- Planning of the remaining project activities
- Overall assessment of the project implementation
- Organisation of all the managerial and administrative tasks for the project finalisation
- **Organisation of the project partners' participation in SLAM contest at Brussels**

Tuesday 25th of June 2019 (starting @16.00)

Topics	Presenter Name	Time
Introductions		
Welcome coffee		15.30-16.00
Welcome & Introduction Speeches.	Representatives of GH of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2)	16.00-16.10
Briefing on project progress (up to June 2019). Achievements, critical issues, bottlenecks etc.		16.10-16.30
Project Implementation		
Analysis and detailed planning of the activities related to the study visit at Kardzhali.	Representative of MBAL "Dr. Atanas Dafovski" AD (PB2)	16.30-16.40
Organisation of the project partners' participation in SLAM contest at Brussels.	Representative of G.H. of Komotini "Sismanogleio" (LB)	16.40-16.50
Action plan up to September 2019. Managerial and administrative tasks for the project finalization.	Representatives of GH of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2)	16.50-17.00
Project Evaluation		
Presentation and assessment of the main project deliverables implemented by the G.H. of Komotini "Sismanogleio" (LB).	Representative of G.H. of Komotini "Sismanogleio" (LB)	17.00-17.20
Presentation and assessment of the main project deliverables implemented by the MBAL "Dr. Atanas Dafovski" AD (PB2).	Representative of MBAL "Dr. Atanas Dafovski" AD (PB2)	17.20-17.40
Open discussion concerning the sustainability and the follow-up of the project and the partners' cooperation.	Representatives of GH of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2)	17.40-18.00
Working language	English. Also, Greek-Bulgarian interpreter will be available during the meeting for further facilitation.	

MediciNet II

Promoting health on successful grounds: Enhancing hospitals' cooperation on emergencies



5th Project Meeting

Komotini, 25th June 2019



MediciNet II implementation progress

Briefing on project progress so far (up to June 2019)

Achievements

Final steps

Project progress overview



- ▶ New project end-date
31/10/2019 (an extension of 2 months
was recently approved)
- ▶ Work packages WP2, WP3 & WP4 have been fully
completed and paid out
- ▶ WP5 has been also completed for LB
- ▶ Selection of the project for the SLAM Contest
2019 at Brussels

Project progress per work package

Work package/ deliverable	End date	Physical object	Financial object
WP1/ Project progress & financial reports	31/8/2019	80%	80%
WP1/Project meetings	31/08/2019	100%	80%
WP2/ Information and Publicity Handbook	31/08/2019	100%	100%
WP2/ Information Publicity Material	31/08/2019	100%	100%
WP2/ Project Open Events	31/08/2019	100%	65%
WP2/ Project Website & audiovisual material	31/08/2019	100%	50%
WP2/ Media Campaign: press-radio-TV	31/08/2019	100%	50%

Project progress per work package

Work package/ deliverable	End date	Physical object	Financial object
WP3/ Medical Equipment for Komotini' s Hospital	31/05/2019	100%	100%
WP3/ Medical Equipment for Kardzhali' s Hospital	31/05/2019	100%	100%
WP4/ Healthcare Mobility Software Application	31/05/2019	100%	100%
WP4/ Seminars for the use of the ICT tools	31/05/2019	100%	100%
WP5/ Joint Master Class & Study Visit	31/07/2019	100%	0%
WP5/ Training Courses for doctors and nurses	31/07/2019	100%	0%
WP5/ Impact Assessment & Sustainability Plan	31/07/2019	50%	0%

Main outputs produced during this period (April-June 2019) in Greece

- ▶ Master class for Greek and Bulgarian doctors at Komotini directed by the Medical School of Athens
- ▶ 2 local training seminars for nurses and medical staff on BLS and ILS
- ▶ Project promotional video as well as video for SLAM Contest
- ▶ Project results' booklet
- ▶ Publication of two more articles
- ▶ Radio campaign in June 2019

Interreg Projects SLAM 2019

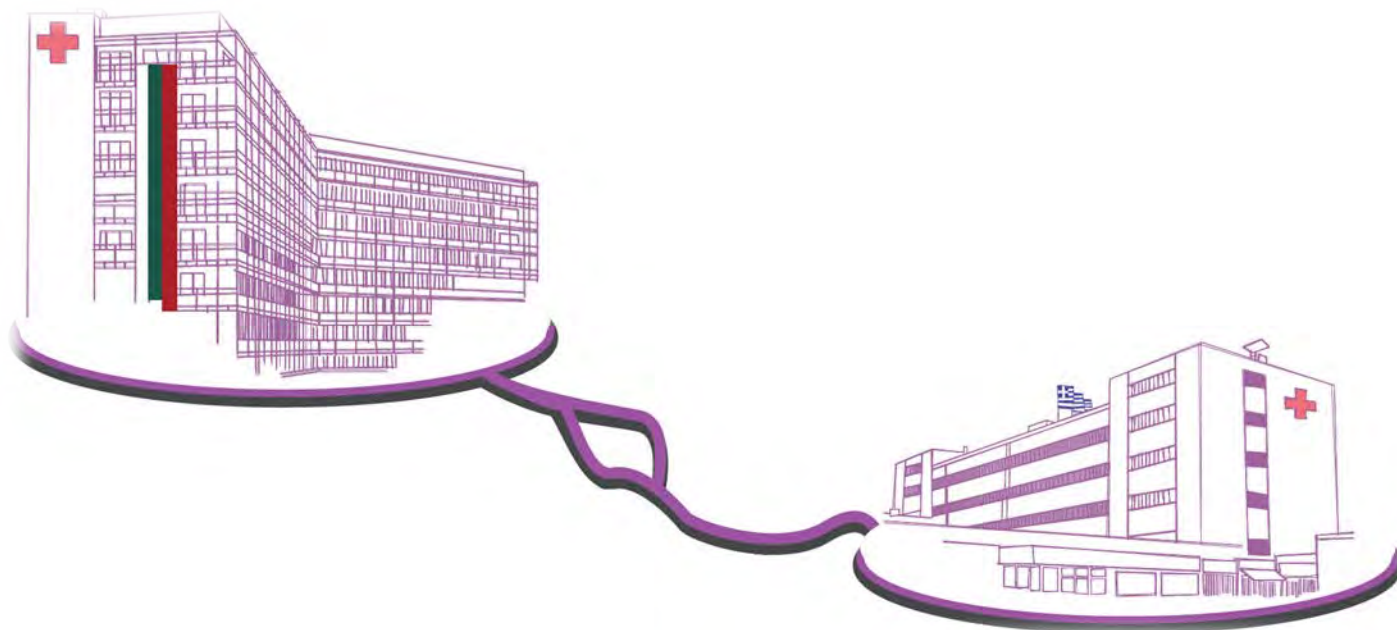
- ▶ Medicinet II is one of the 8 **selected projects**- finalists that have been invited to present their projects during the Interreg Project Slam 2019 session at the EU Regions Week in Brussels in October 2019

Planning of activities to be implemented up to the end of the project

1. Immediate submission of verification reports for the amounts already paid out in order the certificates to be included in the progress report to be submitted in the end of July (20 July)
2. Joint preparation of the progress report
3. Planning and implementation of the study visit of the Greek medical staff and nurses at Kardzhali
4. Organisation of the local seminars at Kardzhali
5. Preparation of the final report

Important: Continuous update of the project website: texts/ articles translations & material related to project activities to be sent by the Bulgarian partner.

Thank you!



Attendees:

On behalf of the General Hospital of Komotini "Sismanogleio"

1. Mr Panagiotis Michailidis, MediciNet II Project Manager
2. Mr Ioannis Spanos, Staff Member of the IT Dpt of the GH Komotini
3. Mrs Ioanna Papaioannou, External Expert
4. Mr Georgios Gkiouzepas, External Expert
5. Mrs Maria Tzakova, External Expert - Interpreter

On behalf of Multi-profile Hospital of Active Treatment "Dr. Atanas Dafovski" AD

6. Mr Todor Cherkezov, Director of MBAL "Dr. Atanas Dafovski" AD
7. Mrs Dimka Dobrinska, MediciNet II Project Manager
8. Mrs Valeria Stoickova, External Consultant

Working language English. Also, Greek-Bulgarian interpreter was available during the meeting for further facilitation.

Main topics of the agenda

- Briefing on project progress so far (up to June 2019). Achievements, critical issues, bottlenecks etc.
- Analysis and detailed planning of the activities related to the study visit at Kardzhali.
- **Organisation of the project partners' participation in SLAM contest at Brussels.**
- Action plan up to September 2019. Managerial and administrative tasks for the project finalization.
- Presentation and assessment of the main project deliverables implemented by the G.H. of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2).

Main discussion points - decisions

Introductions.

The meeting opened by Mr Panagiotis Michailidis, Project Manager of the MediciNet II project on behalf of the G.H. of Komotini "Sismanogleio" that welcomed the delegation for the MBAL "Dr. Atanas Dafovski" AD and thanked them for their participation. He also presented the agenda of the meeting as well as final conference content to be held right after the meeting, while he also confirmed the participation of numerous delegation from the GH of Komotini "Sismanogleio" to the final conference to organize by the MBAL "Dr. Atanas Dafovski" AD on 27th June 2019 at Kardzhali.

Summarizing the project progress so far, Mr Panagiotis Michailidis was referred to the successful implementation of almost all the project activities - including the supply of medical equipment by both hospitals - on scope and in time, while he also commented the candidature of the project for the Interreg SLAM Contest 2019, resulting to be selected as one of the eight finalists all over Europe.

Last but not least, he mentioned that there is a new end-date for the project up to 31.10.2019, after the approval of the last modification request with regards to the time extension of the project.

Briefing on project progress so far (up to Oct 2019). Achievements, critical issues, bottlenecks etc.

Mr Panagiotis Michailidis, Project Manager of MediciNet II Project together with Mrs Ioanna Papaioannou presented the progress of the project so far with emphasis on the activities developed by the Lead Partner, including

managerial tasks under WP1 (progress reporting on July 2018, issuance of the 2nd & 3rd certificate of expenditures, organization of 5 technical meetings up to now, including the present one), information and publicity activities performed under WP2 with the most important ones:

- the production of a 3-minutes video for the Interreg SLAM Contest 2019
- the production of a 5-minutes video for the promotion of project activities, outputs and results
- the publication of 2 articles
- the implementation a radio campaign running in June 2019 at local level
- the continuous update of the project website
- the design and the production of the result booklets

Moreover, WP3 & WP4 were fully completed by both partners as well as paid out. Quite the same applies for WP2 & **WP5 for the G.H. of Komotini "Sismanogleio". Together with final conference to be organized, all the deliverables of** WP2 have been implemented, while WP5 only the Deliverable 5.1.3 is still under implementation (to be finalized by the end of July 2019). To be noted that the two local training seminars and the joint master class were organized during this semester at Komotini.

Mrs Dimka Dobrinska, Project Manager on behalf of the Kardzhali Hospital informed Lead Partner' that all the medical equipment (WP3) as well as the IT software and related training (WP4) have been finalized, delivered and paid out. An expenditure verification request is under implementation, while the final conference, articles publication and radio campaign are the only deliverables within WP2. Hence, all the effort should be put for WP5 where the remaining activities are the joint study visit involving **the staff of the G.H. of Komotini "Sismanogleio"** and the 2 local training seminars.

Analysis and detailed planning of the activities related to the study visit at Kardzhali.

Mrs Dimka Dobrinska, MediciNet II Project Manager for **the MBAL "Dr. Atanas Dafovski" AD** informed once again the Lead Partner that they will organize the study visit in cooperation with the Plovdiv University and invited the Lead Partner to propose any dates in September, so that the activity will be organized upon the Greek partner's availability.

Organisation of the project partners' participation in SLAM contest at Brussels.

Medicinet II is one of the 8 selected projects - finalists that have been invited to present their projects during the Interreg Project Slam 2019 session at the EU Regions Week in Brussels in October 2019.

Mr Panagiotis Michailidis presented the actions undertaken so far for the participation in the contest and the scheduled preparation sessions with an expert from Interact in order the performance part to be prepared. Given that the event will be in October 2019, he also informed the delegation of **the MBAL "Dr. Atanas Dafovski" AD** about the possibility of three people involved in the presentation to participate with their expenses financed by Interact and express their idea to ask a minor modification in order to include expenses related to the participation of an extended Greek delegation in the event at Brussels. Mrs Dimka Dobрева on behalf of **MBAL "Dr. Atanas Dafovski" AD** confirmed their intention to form **a delegation that will participate even financed by the hospital's own funds.** However, they can also see this possibility of minor modification for this purpose, although the remaining savings are pretty limited.

Action plan up to September 2019. Managerial and administrative tasks for the project finalization.

Concerning the project finalization and taking into consideration the remaining activities and the new end-date of the project, both partners agreed to finish all their activities by the end of September 2019 so that they will have enough time in October to elaborate and submitted the final FLC requests and the final project report. Below are summarized the main tasks to be implemented:

- Immediate submission of verification reports for the amounts already paid out in order the certificates to be included in the progress report to be submitted in the end of July (20 July) for both partners.

- Joint preparation of the progress report to be submitted on 20th July 2019 the latest.
- Preparation of the final report and the final FLC requests in October 2019.
- Publication of 4 articles and implementation of the radio campaign at Kardzhali.
- Planning and implementation of the joint study visit and the local seminars at Kardzhali.
- Finalisation of the sustainability report by the **G.H. of Komotini "Sismanogleio"** in July 2019.
- Continuous update of the project website: pending texts/ articles translations & material related to project activities to be sent by the Bulgarian partner as soon as possible.

Presentation and assessment of the main project deliverables implemented by the G.H. of Komotini "Sismanogleio" (LB) & MBAL "Dr. Atanas Dafovski" AD (PB2).

Within this final session, both partners share photos related to medical equipment with emphasis in the operating theatres of the G.H. Hospital of Komotini (WP3).

Mrs Dimka Dobрева was also referred to the medical software developed by the **MBAL "Dr. Atanas Dafovski" AD** and its usefulness for patients and medical staff.

Mrs Ioanna Papaioannou presented briefly the joint master class supported scientifically by the Medical School of Athens and the 2 local training seminars that resulted to ILS Certifications for the participants.

Also, partners watched together the 5 minutes video for the project that they agreed to present it also during the final conference at Kardzhali (the version with the BG subtitles). Finally, 250 results booklets were delivered to the **MBAL "Dr. Atanas Dafovski" AD** to be disseminated at local level starting from the final conference on 27th June 2019.

Last but not least, Ioanna Papaioannou proposed to share the texts of published articles as well as the text used within the radio campaign in Komotini with the **MBAL "Dr. Atanas Dafovski" AD** in case they could be useful in the preparation of the respective deliverables by them.

Accompanying documents

- Invitation & Agenda of the meeting
- Overall Project Meeting Presentation
- **Signed participants' list**
- Photos of the meeting



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MediciNet II
Promoting health on successful grounds:
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€ 1.336.408 budget

25 health actions

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€ 1.336.408 budget

25 health actions

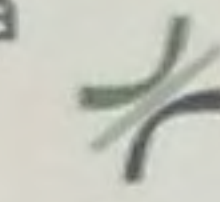


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